



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://builder1.revize.com/revize/houstoncountymn/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

September 10, 2026 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2026 Officers

Ken Anderson, Chair
Matt Feldmeier, Vice-Chair
Joe Driscoll, Secretary
Jerry Welke, Treasurer
Glenn Kruse, Reporter

2026 Committee Appointees

Finance Committee: Driscoll & Welke
Personnel Committee: Feldmeier & Kruse
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

2026 Committee Appointees

Mississippi River – Winona/
La Crescent 1W1P: Welke
Alternate - Driscoll

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the August 13, 2026 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records and Supervisor per diems.

Supervisor 3rd Qtr. 2026 Per Diems

<u>Supervisor's</u>	<u>Meetings</u>		
<u>Name</u>	<u>Attended</u>	<u>Per Diem</u>	<u>Amount</u>
Anderson, Ken	3	\$125.00	\$375.00
Driscoll, Joe	5	\$125.00	\$625.00
Feldmeier, Matt	4	\$125.00	\$500.00
Kruse, Glenn	4	\$125.00	\$500.00
Welke, Jerry	7	\$125.00	\$875.00

Treasurer's Report: Treasurer recommend the July and August 2026 Treasurer's Reports be placed on file for audit.

AGENCY REPORTS

Zack Glaunert, Quail Forever & Pheasants Forever Report

Jeremy Burt, Houston County Environmental Services Report

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

PROGRAM REPORT

- WCA – Update

PROGRAM REPORT – Bob Scanlan, MDA

- MDA Spring Grove Twp. Walkover - *Update*

MASWCD & MACDE

- Area 7 MASWCD/MACDE Joint Fall Meeting – Wednesday, September 23, 2026 at the Owatonna Eagles – Registration fee is \$20/person - *Registration fee approval requested*
- BWSR Academy October 20 – 22, 2026 Cragun’s Conference Center, Brainerd, MN – Registration \$95/day (No cancellation refund after September 25, 2026); lodging \$109.73/night; Cabin 2 bedroom \$219.46/night; Breakfast \$23.51/day – *Registration fee and related expenses approval requested*
- MASWCD Annual Convention December 1 – 2, 2026 (Tuesday – Wednesday) DoubleTree by Hilton Bloomington – Minneapolis South - *Registration fee and related expenses approval requested*

Registration – 2 days = \$340.00, Tuesday only = \$260.00, Wednesday only = \$225.00

Cancellation fee prior to Nov. 13th = Registration fee less a \$80.00 cancellation fee; After Nov. 13th no refunds

Meals – Breakfast = \$25/day, Tuesday & Wednesday Luncheons = \$35/day

Lodging - \$115 plus tax/night

WATERSHED UPDATES

Bear Creek – Update

Crooked Creek – Update

Root River 1W1P - Update

Winnebago - Update

WinLaC (Mississippi River Winona/La Crescent) 1W1P - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- MDH Safe Drinking Water Tap-In – *Update*
- MDH Well Inventory Grant – *Update*
- BMP Projects – *Update*

Dan Wermager, Technician

- IWM (SWAG) – *Update*
- Soil Health Delivery Grant – *Update*
- Southeast MN Nitrate Reduction & Water Protection Program - *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Sixth Grade Environmental Day - *Update*

- Tree Program - *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

- Meeting held August 27, 2026

TSA7 (Joint Powers) COMMITTEE: *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. Resolution to Submit Plan Renewal Amendment Root River Comprehensive Watershed Management Plan – *Approval requested*

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds **\$ 1,650.22**

FY26 Root River 1W1P Cost Share (*Grant expiration 12/31/2028*) Available Funds **\$ 204,805.38**

FY24 Root River 1W1P Cost Share Amendment Request

- Contract #29FY24RR1W1P Sheehan, Alan or Kathy 351 Well Decommissioning are requesting to amend the amended completion date of 9/30/26 to 11/30/26. This is due to contractor availability.

FY26 Root River 1W1P Cost Share Request (*Funding up to 75% of cost estimate with or without other non-state funding source*)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Date
Gulbranson, Dennis	12FY26RR1W1P	\$3,000.00	\$2,250.00	351 – Well Decommissioning	12/31/2026

WINLAC 1W1P COST SHARE PROGRAM (*Funding percentage based on ranking*)

FY25 WinLaC 1W1P Ag Practices Cost Share (*Grant expiration 12/31/2027*) Available Funds **\$24,500.00**

FY25 WinLaC 1W1P Non-Structural Cost Share (*Grant expiration 12/31/2027*) Available Funds **\$7,500.00**

FY25 WinLaC 1W1P Vegetative Management & Pollinator Planting Cost Share (*Grant expiration 12/31/2027*) Available Funds **\$5,000.00**

WinLaC 1W1P CRP (*Grant expiration 12/31/2026*) Available Funds **\$2,000.00**

FY25 WinLaC Non-Structural Cost Share Request (*Flat Rate Funding not to exceed 100 acre cap*)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Date
Schek, Eric	2025WinLaC-Roo-002	\$50.00/acre @ 100 acres – single specie	\$5,000.00	340 – Cover Crop	11/1/2026

FY25 WinLaC 1W1P Non-Structural Cost Sharing – Remaining balance \$2,500.00

ARPA – (*Spending expiration 12/31/2026*) Available Funds **\$ 9,769.39**

CONSERVATION CONTRACTS (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY26 Conservation Contracts (*Grant expiration 12/31/2028*) Available Funds **\$1,196.30**

FY27 Conservation Contracts (*Grant expiration 12/31/2028*) Available Funds **\$23,690.00**

MDH TAP-IN COST SHARE FUNDING PROGRAM (Funding at 50% or 100% of cost estimate)
MDH Tap- In Cost Share Grant (Grant expiration 4/1/2027) Funds Available

SOIL HEALTH DELIVERY GRANT (Funding \$40.00/acre single specie cover crop; \$50.00/acre multi-specie cover crop)
FY26 Soil Health Delivery Cost Share (Grant expiration 12/31/2028) Available Funds: **\$0**

****Accounts Payable:****

Chair call for a motion to approve accounts payable.

Voucher #	Item	Amount
5185	Ron Carlsen – Rent – September	\$ 1,287.00
5186	Kwik Trip – Fuel – SWCD Trucks	\$ 290.20
5187	VISA – Postage = \$111.00	\$ 111.00
5188	Quill LLC – Office Supplies = \$31.30; MDH Well Inventory Envelopes = \$70.52	\$ 101.82
5189	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance - Policy #LU1188704 Dave Walter	\$ 90.00
5190	Pheasants Forever, Inc. – SWCD Aid – Farm Bill Biologist	\$ 2,500.00
5191	IA DNR State Forest Nursery - Trees	\$ 3,942.50
5192	Anderson, Ken – Mileage	\$ 54.72
5193	Driscoll, Joe – Mileage	\$ 85.50
5194	Feldmeier, Matt – Mileage	\$ 109.44
5195	Kruse, Glenn – Mileage	\$ 60.80
5196	Welke, Jerry - Mileage	\$ 159.60
5197	A7 MASWCD – A7 MASWCD/MACDE Mtg. 9/23/26 Registration \$20/ea.	\$ 80.00
5198	BWSR – 2026 BWSR Academy Registration	\$
	Total	\$

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable and transfer of funds.

Voucher #	Item	Amount
74	Olmsted SWCD – FY23 Project Development (Viola) – Inv Q1-2026 = \$518.94; Inv Q2-2026 = \$1,748.88 & FY25 Technical – Inv Q1-2026 = \$5,481.01	\$ 7,748.83
	Total	\$ 7,748.83
	Transfer of funds from Eitzen State Bank Acct # 8115 (FY23) to Cash General Fund	\$ 2,267.82
	Transfer of funds from Eitzen State Bank Acct # 9623 (FY25) to Cash General Fund	\$ 5,481.01

Adjournment

NEXT MEETING -- Regular Meeting, October 8, 2026, 10:00 a.m. Ag Service Center